

Appendix 1a

LRP Building & Ground Budget With HIG

Key Focus Areas

- Preservation of our Building Envelopes & Churchyard
- Safety on site and in our buildings
- Mitigation of storm water
- Technology to support programming and staff efficiency
- Upgrades to building systems with focus on energy conservation

	Highest / Immediate Need
	Medium / 3-5 year Need
	Lowest Need

	2023 Budget	2024 Budget	2025 Budget	2026 Budget	2027 Budget	Remaining	
Annual Budget Allowance	150,000	150,000	150,000	150,000	150,000		
Carry-over allowance from prior year(s)	96,273						
Proposed Gifts	117,846						
Gifting - (while alive)							
Gifting - (estate)							
Capital Campaign, Phase 3 Churchyard Improvements		250,000					
Total Budget	364,119	400,000	150,000	150,000	150,000		
Needs to be Addressed		4% Annual Escalation results in Diminishing Funding					Recommendations for Special Gifts
Capital Funds - Annual B&G Budget	150,000	150,000	150,000	150,000	150,000		
Major Studies:							
ADA accessibility (Campus wide)			2,000				
Campus Wide - Masonry repairs			1,000				
Campus Wide - Roofing repairs			2,500				
Campus Wide - Painting schedule			2,000				
Campus Wide - Standardized signage			1,500				
Churchyard:							
Tree Trimming		3,600			3,600	3,600	
Signage (Wayfinding)			3,000				3,000
Signage (Educational - Include w Churchyard Plan)							
Water Mitigation	12,000						12,000
Repair/Replace Stormwater Piping			5,000	5,000			10,000
Monument Care & Conservation						250,000	250,000
Install screening at HVAC Equipment			8,000				8,000
Implementation of Churchyard Planning		250,000			100,000	150,000	500,000
Concrete:							
Masonry (Bricks & Mortar Repairs):							
Buildings:							
Cherry Street						134,500	
Church (Lime Mortar re-pointing)	108,853	24,000	12,000		12,000	204,000	360,853
Cloister (clean efflorescence)	2,500						
Parish House	7,069					471,500	478,569
Rectory (completed under 275th Capital Campaign)							
Rector's Garage	2,869					20,000	
Warehouse (hold for CWS project)						0	
Cemetery Walls:						28,500	
Relay Walks (Include w Churchyard Plan):				1,000		1,000	2,000
Metal:							
Metal Railings (Fall Protection):	12,790						
Carpentry:							
Secure AV Controls Cabinet in Sanctuary	12,000						
Thermal Envelope:							
Moisture Barrier							
Church: Boiler Room			12,000				
Parish House:							
Boiler Room					6,000		
Archives						6,000	
Roofing (including gutters & downspouts)							
Cherry Street						7,500	
Church	25,890		13,000			145,610	
Parish House	1,500					97,000	
Rectory	3,840						
Rector's Garage						7,000	
Warehouse(hold for CWS project)					0	0	
Doors & Windows:							
Stained Glass Repairs & Replacement: Church	30,000	45,000	15,000	15,000	15,000	44,817	164,817
General Door & Windows							
Cherry Street	4,600						
Church	11,285					12,000	
Parish House							
Rectory (Storm windows)	28,000						
Hardware				8,000		8,000	

	2023 Budget	2024 Budget	2025 Budget	2026 Budget	2027 Budget	Remaining
Interior Finishes:						
General Improvements						
Parish House (16,800 sf)						392,800
Ground Floor (corridor flooring, ceiling, lighting)			117,216			117,216
First Floor (corridor flooring, ceiling, lighting)		27,584				27,584
Second Floor						
Third Floor						
Flooring						
Church						
Stain Chancel steps to match original						2,500
Ceilings						
Chapel						
Chapel sound deadening panels		5,000				
Church						
Restore ceiling artwork in Aspe						120,000
Patch & Paint						
Interior: Church Nave		60,090				60,090
Exterior: Church (high reach wood trim)	25,000					
Furnishings:						
Chancel Furnishings		20,000				20,000
Replace Pew Cushions					20,000	
AV Mobile Carts	5,744					
Kitchen Equipment:						
Elevators (in each Building):						
Parish House					160,000	160,000
Rectory					110,000	
Warehouse (hold for CWS Project)						
Special Equipment:						
Bell Wheel						
Organ						
Plumbing:						
Infrastructure						
Fixtures	3,000					52,500
Sprinkler System Repairs:						
	2,500					12,500
HVAC Improvements/Repairs:						
Boilers						
						30,000
Chillers						
	8,500					
Air Handlers						
	7,675					
Steam Valves						
Fireplace Flues						
	275					
Temperature Controls						
	1,500					
Air Quality						
	4,500					
Replace Coolant						
Electrical Improvements/Repairs:						
Power:						
	4,000					25,000
Lighting:						
Interior: Chapel Lighting						
		15,000				
Exterior:						
					15,000	15,000
Safe Exterior: Church (high reach wood trim)						
Alarm Systems						
					2,000	
Keypads						
	1,500					
Cameras						
	12,000					
Technology:						
IT Infrastructure / Servers						
	7,500	2,500	2,500	2,500	2,500	15,000
AV						
Voice						
Contingency:						
	17,229	14,810	2,916	1,284	10,900	
Total Expenses	364,119	400,000	150,000	150,000	150,000	2,548,327
* Escalated through 2026 for Special Gifts Budget						3,020,492

Reference:		
Gross SF Areas of Each Building:		
Cherry Street Cottage		
Basement		GSF
1st Floor	711	GSF
2nd Floor	711	GSF
Church		
Ground Floor (Occupied)	1,640	GSF
Ground Floor (Unoccupied)	2,714	GSF
Ground Floor (Crawl Space)	434	GSF
1st Floor	7,794	GSF
Parish House		
Ground Floor (Occupied)	3,663	GSF
Ground Floor (Unoccupied)	563	GSF
1st Floor	7,260	GSF
2nd Floor	3,800	GSF
3rd Floor	2,164	GSF
Rectory		
Basement	1,545	GSF
Basement (Crawl Space)		
1st Floor	2,063	GSF
2nd Floor	1,810	GSF
Porch	253	GSF
Attic (Unoccupied)	552	GSF
Rector's Garage	470	GSF
Warehouse		
Basement	95	GSF
1st Floor	2,970	GSF
2nd Floor	2,970	GSF

Site:		
Main Campus	54,180	GSF
Warehouse Site	7,720	GSF

Appendix 1b

LRP Building & Grounds Budget

Key Focus Areas

- Preservation of our Building Envelopes & Churchyard
- Safety on site and in our buildings
- Mitigation of storm water
- Technology to support programming and staff efficiency
- Upgrades to building systems with focus on energy conservation

Thermometer Rating on Needs

Highest	Highest / Immediate Need
Medium	Medium / 3-5 year Need
Lowest	Lowest Need

	2023 Budget	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2033 Budget
Annual Budget Allowance	150,000	150,000	150,000	150,000	150,000	150,000	750,000
Carry-over allowance from prior year(s)	96,273						
Proposed Gifts	117,846						
Gifting - (while alive)							
Gifting - (estate)							
Capital Campaign, Phase 3 Churchyard Improvements		250,000					
Total Budget	364,119	400,000	150,000	150,000	150,000	150,000	750,000

Needs to be Addressed	allow 4% Annual Escalation?						
Capital Funds - Annual B&G Budget	150,000	150,000	150,000	150,000	150,000	150,000	750,000
Major Studies:							
ADA accessibility (Campus wide)			2,000				
Campus Wide - Masonry repairs			1,000				
Campus Wide - Roofing repairs			2,500				
Campus Wide - Painting schedule			2,000				
Campus Wide - Standardized signage			1,500				
Churchyard:							
Tree Trimming		3,600			3,600		3,600
Signage (Wayfinding)			3,000				
Signage (Educational - Include w Churchyard Plan)							
Water Mitigation	12,000						
Repair/Replace Stormwater Piping			5,000	5,000			
Monument Care & Conservation					250,000		
Install screening at HVAC Equipment			8,000				
Implementation of Churchyard Planning		250,000			100,000	150,000	
Concrete:							
Masonry (Bricks & Mortar Repairs):							
Buildings:							
Cherry Street						134,500	
Church (Lime)	108,853	24,000	12,000	12,000	12,000	192,000	
Cloister (clean efflorescence)	2,500						
Parish House	7,069					471,500	
Rectory (completed under 275th Capital Campaign)							
Rector's Garage	2,869					20,000	
Warehouse (hold for CWS project)						0	
Cemetery Walls:						28,500	
Relay Walks (Include w Churchyard Plan):				1,000			1,000
Metal:							
Metal Railings (Fall Protection):	12,790						
Carpentry:							
Secure AV Controls Cabinet in Sanctuary	12,000						
Thermal Envelope:							
Moisture Barrier							
Church: Boiler Room			12,000				
Parish House:							
Boiler Room					6,000		
Archives			6,000				
Roofing (including gutters & downspouts)							
Cherry Street						7,500	
Church	25,890		13,000			145,610	
Parish House	1,500					97,000	
Rectory	3,840						
Rector's Garage						7,000	
Warehouse(hold for CWS project)						0	0
Doors & Windows:							
Stained Glass Repairs & Replacement: Church	30,000	45,000	15,000	15,000	15,000	44,817	
General Door & Windows							
Cherry Street	4,600						
Church	11,285					12,000	
Parish House							
Rectory (Storm windows)	28,000						
Hardware				8,000		8,000	

	2023 Budget	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2033 Budget
Interior Finishes:							
General Improvements							
Parish House (16,800 sf)						467,139	
Ground Floor				54,945			
First Floor (corridor flooring, ceiling, lighting)			15,516				
Second Floor							
Third Floor							
Flooring							
Church							
Stain Chancel steps to match original						2,500	
Ceilings							
Chapel							
Chapel sound deadening panels			5,000				
Church							
Restore ceiling artwork in Aspe						120,000	
Patch & Paint							
Interior: Church Nave		60,090					
Exterior: Church (high reach wood trim)	25,000						
Furnishings:							
Chancel Furnishings		20,000					
Replace Pew Cushions						20,000	?
AV Mobile Carts	5,744						
Kitchen Equipment:							?
Elevators (in each Building):							
Parish House						160,000	
Rectory						110,000	
Warehouse (hold for CWS Project)							
Special Equipment:							
Bell Wheel							?
Organ							?
Plumbing:							
Infrastructure							?
Fixtures	3,000						52,500
Sprinkler System Repairs:	2,500					12,500	
HVAC Improvements/Repairs:							
Boilers				15,000		15,000	
Chillers	8,500						
Air Handlers	7,675						
Steam Valves							?
Fireplace Flues	275						
Temperature Controls	1,500						
Air Quality	4,500						
Replace Coolant							?
Electrical Improvements/Repairs:							
Power:	4,000					25,000	
Lighting:							
Interior: Chapel Lighting			15,000				
Exterior:				15,000			
Safe Exterior: Church (high reach wood trim)							
Alarm Systems							2,000
Keypads	1,500						
Cameras	12,000						
Technology:							
IT Infrastructure / Servers	7,500	2,500	2,500	2,500	2,500	2,500	12,500
AV							?
Voice							?
Contingency:	17,229	14,810	14,984	15,555	10,900		
Total Expenses	364,119	400,000	150,000	150,000	150,000	2,503,066	

Reference:		
Gross Square Foot Areas of Each Building:		
Cherry Street Cottage		
Basement		GSF
1st Floor	711	GSF
2nd Floor	711	GSF
Church		
Ground Floor (Occupied)	1,640	GSF
Ground Floor (Unoccupied)	2,714	GSF
Ground Floor (Crawl Space)	434	GSF
1st Floor	7,794	GSF
Parish House		
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Rectory		
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Warehouse		
Basement	95	GSF
1st Floor	2,970	GSF
2nd Floor	2,970	GSF

Site:		
Main Campus	54,180	GSF
Warehouse Site	7,720	GSF

Appendix 1c

Saint James Episcopal Church
Buildings & Grounds Committee
Multi Year Priorities List
Update: 02/13/2023

Yellow: changes since previous report
Orange: work completed
Gray: Suggested for Year 2023 PPE Budget

Priorities Codes: A = plan in budget year B = consider in next 2-3 budget years C = consider in future years D = activity and date uncertain

Project	Entry Date	Target Date	Estimates		Funding Source	Approved V; R; B&G	Bid cost	Vendor	St James Contact	Completion Date	Notes	Links to Proposals
			cost	source								
MISC. / GENERAL COMMENTS												
Headlines & Happenings: create suggestion lists	12/1/2016		?	?	?							
Historical guide: create for smart phones (church yard and sanctuary and chapel)	3/10/2014											
Insurances:												
Artifacts & Collections:												
current inventories: assemble and update	6/6/2019	2020-22	?	?	?	V, B&G					Does Leo Shelly have inventory?	
current inventories: decided what appraisals needed	6/6/2019	2020-22	?	?	?	V, B&G						
00 ANNUAL MAINTENANCE												
00.01 Create annual maintenance plan: calendar & documents	1/29/2015	Annual	?	Burton	Oper Budg			Burton				
00.02 Benches: linseed oil leak	8/8/2016	Annual			Oper Budg							
00.03 Brick walkways: assess, clean, repair & raise	3/10/2014	Annual			Oper Budg							Churchyard
00.04 Shrubs: inspect, treat, trim	6/9/2016	Annual	?	?	Oper Budg							Investigate grant opportunities (15-40K); Chesapeake Interfaith Group, Main E-Church, Lancaster County Conservancy
00.05 Trees: inspect, treat, trim	1/29/2015	Annual	?	?	Oper Budg							
00.06 Roofing Inspection: Sanctuary, Warehouse, Rectory	12/1/2021	2021	2,500.00	Delta Slate	PPE			Bartlett	Burton			Annual allowance for critical repairs
Structural Assessment: Church Roof	12/1/2021	2022						Delta Slate	Burton			Delta Slate Company Correspondence Church Roof 12 2021
00.07 Address all leaks as they occur	6/9/2016	Annual	?	Burton	Oper Budg			JBA	Burton			
00.08 Window cleaning	5/30/2019	Annual	?	?	Oper Budg			Sikes				
00.09 Key/FOB List: update annually	7/6/2018	Annual	?	?	Oper Budg							
Locks: change every 8-10 years	4/15/2019	2021-24	?	?	PPE							
00.10 Kitchen Hood: maintenance - schedule cleaning	9/18/2018	Annual	0.00	Burton	Oper Budg							
00.11 fire marshall - annual inspection	10/15/2018	Annual	0.00	Burton	Oper Budg			Marvin Kelley	Burton			
00.12 Elevator: Conduct annual inspections	6/1/2020	Annual		Kencor & Apex	Oper Budg				Burton			
00.13 Pest control inspections:	3/10/2014	Annual			Oper Budg	B&G	90/vr.	Kirchner	Burton	Annually	All properties to receive Annual Termite Inspection	
Cherry Street House					Oper Budg						Termite Inspection	
Church building	5/10/2021	2021	3,500.00	Burton	PPE	B&G	3,500.00	Kirchner	Burton		Termite Treatment	
Parish House					Oper Budg						Termite Inspection	
Rectory	5/10/2021	2021			Oper Budg				Burton		Termite Inspection	
Warehouse	5/10/2021	2021			Oper Budg				Burton		Termite Inspection	
00.14 Testing of Fire Extinguishers		Annual						BFPE				
00.15 Check batteries and contacts for emergency lighting		Annual										
00.16 Filter Changing, etc		Annual										
00.17 Clean dryer venting (Rectory, Cherry Street Cottage)		Annual										
Closet cleaning		Annual										
Kitchen Appliance testing		Annual						BFPE				
01 STUDIES / ASSESSMENTS / SURVEYS												
Master Plan: Total Campus	3/8/2021, updated 5/10/2021										Visual and/or physical connection of Sanctuary, Rectory, Parish House, planning to begin 2022	
01.02 Campus Master Plan: include defined concept corridors	12/7/2017	2019-21	?	?	?							
Campus Wide - Masonry repairs												
Campus Wide - Roofing repairs												
Campus Wide - Painting Schedule												
01.03 Church Sanctuary: Total renovations: create plan	12/7/2017		?	?	?							
01.04 Parish House renovations: create future use plan/booram	12/7/2017	2020-22	?	?	?							
01.05 Main entrances: consider 1 or 2	12/7/2017											
01.06 Kitchen Appliances: assess condition	12/2/2016											
01.07 Warehouse: Include assessment of future use	6/9/2017	2019-22	?	?	?							
01.08 Program: Contemplative Prayer Center: design and locate	1/28/2017	2020-22	?	?	MMD							
01.09 Church Yard Strategic Plan:											planning to begin 2022	
Historic conservation & renewal: study	8/17/2015	2020-22	?	?	Oper Budg							
Guidelines for church & community use: create	8/20/2017	2020-22	?	?	Oper Budg				Rector			
City rain garden plan: conservation planning	8/20/2017	2020-22	?	?	Oper Budg							
Environmental Stewardship Grant	3/8/2021	2021-22							Harris		\$15K-40K Grant available through Main E-Church funds	
Vegetation master plan: create	8/17/2015	2020-22	?	?	Oper Budg							
Planting schedule: Lancaster Conservancy Grant	3/1/2021	2021-22	0.00						Harris		up to 15 trees and shrubs available through grant opportunity, a planting schedule would be needed	
01.10 Campus Security:												
Total campus plan: create multi-year	4/15/2016	2019-22	5,000.00	?	PPE			Choice				
Major plans: for police, and for fire	4/15/2016	2019-22	?	?	?							
Cameras: study and design campus wide system	8/23/2018	2019-22	?	?	PPE			?			Determine highest priorities: 1) Parish House level on hallway, 2-5) Churchyard, 6-7) Church basement hallway, 8) Rectory backyard, 9) Church Duke Street door, 10) Church Orange Street door, 11) Parish House rear door, 12) Parish House side door, 13) Parish House Forum Room	
Campus ADA Report:												
Total campus plan: create multi-year	9/13/2021											
01.11 Campus Signage:												
Total campus plan: create multi-year	4/15/2019	2020-22	5,000.00	?	PPE			MM Archt			emergency directions, deterant, ADA, expected behaviors?	
Signage: standardize, update & replace	3/10/2014	2019-22	15,000.00	?	PPE			MM Archt				
Signage: post all emergency information	4/15/2019	2019-22	?	?	PPE						fire alarms, exit lights, fire extinguishers, gathering stations; update inventory of existing information	
Signage: decide computer and physical	4/15/2019	2019-22	?	?	PPE			MM Archt				
Web site floor plan: create	5/6/2016	2019-22	?	?	PPE				?		assist visitors to church grounds and buildings; show history changes; downfall to plan on web brings security concerns	
Monuments:												
01.14 Assessment list: update conditions	1/5/2017	2020-22	?	?	All Saints			Grave Concerns			Paul Hoffer and Leo Shelly involved in prior assessments	
01.15 Brick base: repair selected one	12/1/2016	2020-22	?	?	All Saints							
01.16 Inventory list: create electronically	1/5/2017	2020-22	?	?	All Saints							
Update grave records	7/6/2018	2020-22	?	?	Oper Budg							
01.17 Stored Monuments/Tombstones: decide	11/10/2014	2020-22	?	?	?							
Communications & worship: analyze future needs: create vetting process similar to Sacristy and Rectory	5/23/2020	2021	?	?	?							
01.18 assess current equipment and software: needs for future												
01.20 future technology uses: ipads to shut-ins, use of photography												
Misc. Planning Documents												
01.21 ADA plan: create for each building in future projects	3/10/2014	Monitor	?	?	?							
01.22 Air quality: monitor for mold, allergies	6/22/2017	2020-22	?	?	Oper Budg							

		Date	Date	cost	source	Source	V, R, B&G	cost	Contact	Date	
	Campus:										
07.01	Insulation: identify inadequate locations	1/29/2017	2020-22	?		?					
07.02	Gutter guards: install as needed	9/14/2015									
	Moisture Barrier:										
	Church:										
	Boiler Room: Monitor water intrusion	9/13/2021									
	Parish House:										
07.03	Boiler room: monitor water intrusion	6/1/2020	2020	?	?	Oper Budg			Burton		Investigate possible cause(s) of infiltration
07.04	Old kitchen: potential mold: monitor	3/10/2014	Monitor	?	?	Oper Budg					
	EPDM Roofing:										
	Cherry Street House:										
07.05	Lower main	4/5/2016		1,500.00	D. Sykes	3/16					
07.06	Lower kitchen	4/5/2016		2,000.00	D. Sykes	3/16					
	Sub-Total Cherry Street House			3,500.00							
	Church:										
07.09	Narthex	4/5/2016		13,000.00	D. Sykes	3/16					
	Sub-Total Church:			13,000.00							
	Parish House:										
07.10	Upper roof	4/5/2016		31,000.00	D. Sykes	3/16					
07.11	Middle roof	4/5/2016		16,000.00	D. Sykes	3/16					
07.12	Lower 1st floor roof	4/5/2016		50,000.00	D. Sykes	3/16					
	Sub-Total Parish House:			97,000.00							
	Rectory:										
07.14	Garage	4/5/2016		7,000.00	D. Sykes	3/16					
07.15	Warehouse:	4/5/2016		30,000.00	D. Sykes	3/16					
	Sub-Total EPDM Roofing:			150,500.00							
	Slate and Asphalt Roofing:										
07.16	Cemetery Gazebo:	4/5/2016		10,500.00	D. Sykes	3/16					
07.17	Cherry Street House:	4/5/2016		4,000.00	D. Sykes	3/16					
	Church:										
07.19	Chapel main roof	4/5/2016		52,500.00	D. Sykes	3/16					
07.20	Chapel front hall	4/5/2016		12,500.00	D. Sykes	3/16					
07.21	Meeting Room	4/5/2016		29,500.00	D. Sykes	3/16					
07.22	Chapel-church hall	4/5/2016		4,000.00	D. Sykes	3/16					
07.23	Narthex	4/5/2016		8,500.00	D. Sykes	3/16					
07.24	Courtyard	4/5/2016		32,500.00	D. Sykes	3/16					
	Sub-Total Church:			#REF!							
	Sub Total Slate and Asphalt Roofing			139,500.00							
	Cooper Roofing:										
07.30	Aspe raised seam	4/5/2016		32,000.00	D. Sykes	3/16					
07.31	Stair turret flat seam	4/5/2016		6,000.00	D. Sykes	3/16					
07.32	Interior belly floor flat seam	4/5/2016		12,500.00	D. Sykes	3/16					
	Sub-Total Copper Roofing:			50,500.00							
	Grand Total Roofing			355,000.00							
	08 OPENINGS										
	Doors										
	Church										
08.01	Duke Street exterior doors: add glass doors	5/6/2016									match the wood and glass of Orange Street exterior doors
	Windows / Stained Glass:										
	Church:										
08.02	Historic Restoration & Protective Coverings	4/4/2017	2020-22	74,540.00	Willett Hauser	?					7 windows
											C:\Users\Marya\OneDrive - Marotta Main Architects Inc\Desktop\Boards & Committees\SJEC B&G\Budget\Proposals + Receipts\Stained Glass Windows
08.03	Protective covering :	4/4/2017	2020-22	60,277.00	Willett Hauser	?	134,817.00				covering on all that remain, apart from lower Duke Street
											C:\Users\Marya\OneDrive - Marotta Main Architects Inc\Desktop\Boards & Committees\SJEC B&G\Budget\Proposals + Receipts\Stained Glass Windows
	Narthex to Sanctuary:										
	Bottoms of #1 & #3 darker than #2: change	2/27/2015									
	Stained glass glazing: repair panel	3/10/2014									
	Sanctuary:										
08.04	West Wall: create three new windows: create	8/17/2015			0	Oper Budg					
08.05	Tiffany Nauman window-north side: monitor small crack	6/18/2015	Monitor	0.00	0	Oper Budg					Willett-Hauser report 8/15: recommended no work
	Chapel:										
08.06	Leadlight windows: change	8/17/2015									change north wall to clear; add faux to south wall
	Hardware:										
	Bell Tower:										
	09 FINISHES										
	Cherry Street:										
	Chapel:										
09.02	Sound deadening panels: create plan	6/13/2016									panels currently stored, should they be hung?
	Church:										
09.03	Chancel steps: color differentials	10/15/2017									

price acoustician

Appendix 1d

Budget Scenarios	2024 Budget	2025 Budget	2026 Budget
Pledge & Offering	8%	7%	7%
Endowment Errosion	2%	2%	2%
Personnel	4%	4%	4%
Other Expenses	1%	1%	1%

Income	2023 Budget	2024 Budget	2025 Budget	2026 Budget
Pledge and Offering	998,800	1,078,704	1,154,213	1,235,008
Urban Well Income	74,133	74,133	74,133	74,133
Prepaid Pledges	54,193	54,193	54,193	54,193
Early Music Income	26,264	26,264	26,264	26,264
Prior Year Pledges	11,208	11,208	11,208	11,208
Plate Offering	10,560	10,560	10,560	10,560
Livestream Donations	4,000	4,000	4,000	4,000
Easter/Christmas	3,900	3,900	3,900	3,900
Total Offerings	1,183,058	1,262,962	1,338,471	1,419,266
Rental Income	19,000	19,000	19,000	19,000
Miscellaneous Income	15,000	15,000	15,000	15,000
Investment Income	250	250	250	250
Total Miscellaneous	34,250	34,250	34,250	34,250
Endowment Transfers In	317,696	311,342	305,116	299,013
Total Income	1,535,004	1,608,554	1,677,837	1,752,530

EXPENSES

Personnel	959,388	997,764	1,037,674	1,079,181
Diocesan Fair Share	158,204	159,786	161,384	162,998
Operations	110,923	112,032	113,153	114,284
Building & Grounds	87,809	88,687	89,574	90,469
Worship	55,834	56,393	56,956	57,526
Taxes & Insurance	48,983	49,472	49,967	50,467
Utilities	46,514	46,980	47,449	47,924
Urban Well	45,692	46,149	46,610	47,077
Education	33,750	34,088	34,429	34,773
Early Music Expenses	20,792	21,000	21,210	21,422
Scholarships	19,450	19,645	19,841	20,039
Communications	10,000	10,100	10,201	10,303
Congregational Care	5,260	5,313	5,366	5,420
Discipleship	1,150	1,162	1,173	1,185
Total Expenses	1,603,749	1,648,569	1,694,987	1,743,067

Surplus/Loss	(68,745)	(40,014)	(17,150)	9,462
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Appendix 2

Saint James 2024 - 2026 Budget

Income	2020 Actual	2021 Actual	2022 Actual	YTD 2023 Actual (July)	2023 Budget	2024 Budget	2025 Budget	2026 Budget
Total Offerings	936,597	1,049,004	1,064,918	596,944	1,183,058	1,284,421	1,385,365	1,489,253
Total Miscellaneous	37,974	186,893	42,315	26,147	34,250	34,250	34,421	34,593
Endowment Transfers In	333,258	326,740	322,560	163,281	317,696	319,205	312,821	306,564
Total Income	1,307,829	1,562,637	1,429,793	786,373	1,535,004	1,637,876	1,732,607	1,830,411
EXPENSES								
TOTAL Personnel	846,170	871,505	879,337	537,413	959,388	965,113	1,003,718	1,043,866
TOTAL Diocesan Assessment	160,000	146,667	149,509	92,286	158,204	155,630	173,522	184,243
TOTAL Operations	97,834	72,957	110,349	48,241	110,923	114,251	117,678	120,620
TOTAL Building & Grounds	65,814	71,140	127,663	68,582	87,809	82,905	85,807	88,381
TOTAL Worship	37,785	47,343	76,024	57,668	55,834	69,830	71,227	72,295
TOTAL Taxes & Insurance	45,168	45,596	48,977	22,626	48,983	49,962	50,961	51,726
TOTAL Utilities	31,694	38,762	50,045	38,372	46,514	47,445	48,394	49,119
TOTAL Urban Well	29,555	45,263	42,349	18,699	45,692	46,606	47,538	48,251
TOTAL Education	5,948	16,104	23,617	27,649	33,750	79,426	81,014	82,229
TOTAL Early Music Expenses	3,373	8,406	21,087	12,543	20,792	21,208	21,632	21,956
TOTAL Scholarships	17,192	13,396	17,703	1,650	19,450	19,839	20,236	20,539
TOTAL Communications	13,728	8,412	18,153	9,336	10,000	10,200	10,404	10,560
TOTAL Congregational Care	3,000	13,707	14,500	2,794	5,260	5,365	5,473	5,555
TOTAL Discipleship	564	639	2,265	7,520	1,150	1,138	1,160	1,178
TOTAL Expenses	1,357,826	1,399,897	1,582,825	945,379	1,603,749	1,668,917	1,738,763	1,800,519
Surplus/Loss	(49,997)	162,740	(153,032)	(159,006)	(68,745)	(31,041)	(6,157)	29,892